



City of Mt. Washington Encroachment and Land Disturbance Application

P.O. Box 285 ~ 311 Snapp Street Mt. Washington, KY 40047

Phone: 502-538-0515 Email: permitting@mtwky.org

Applicant/Owner/Contractor Information:

Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ EMAIL: _____

Site Address: _____ LOT # _____

Project Information:

	Site Classification (Check one)	Permit Fee
____ CLASS 1	Which shall include but not limited to minor construction activities such as: new construction of detached structures, additions, sidewalk repairs, fences, entrances, and right-of-way or easement work on a single lot.	\$75.00
____ CLASS 2	Which shall include but not limited to construction of single and multi-family homes on one lot and right-of-way/easement work up to 5 consecutive lots.	\$250.00
____ CLASS 3 Acreage _____	Which shall include but not limited to small commercial, industrial, residential construction and development under 5 acres and right-of-way/easement work up to one quarter (.02) of a mile.	\$500.00 plus plan review fee
____ CLASS 4 Acreage _____	Which shall include but not limited to large commercial and residential subdivision sites over 5 acres and right-of-way/easement work over one quarter (.25) of a mile.	\$1000.00 plus plan review fee

A Deposit of \$500.00 shall accompany each Encroachment and Land Disturbance Permit. The Deposit is fully refundable provided the entrance or other work requested in right-of-way is constructed as specified on the permit. The permit is valid for twelve (12) months (one year) from date of issuance. Failure to complete the work properly within this one year time frame shall be reason for forfeiture of the Five Hundred Dollar (\$500.00) Deposit.

****RETURN DEPOSIT TO:** Name: _____ Phone: _____

Mailing address: _____

Plan Review Fees (Class 3 & 4 Projects that require a notice of intent w/Division of Water)(Ordinance Chpt 52):

- A. Primary Subdivision
 - a. \$2000 plus \$250 per acre
- B. Secondary Subdivision (addition to primary-added after primary plans)
 - a. \$2000 plus \$250 per acre
- C. Change in Previously Approved Final Plat or Major Change in Development Plan
 - a. Resubmit – original charges will be due for resubmission
- D. Plat Vacation (cannot vacate private covenants)(abort plans)
 - a. Full amount spent is forfeited
- E. Planned Unit Development
 - a. Concept Plan: \$500

b. Master Plan & Zoning: \$1000

F. Site Development Plan

- a. Commercial/Industrial: \$2000 plus \$250 per acre
- b. Multi-Family: \$2000 plus \$250 per acre
- c. Mobile Home Park: \$2000 plus \$250 per acre
- d. Change in Previously Approved Plan: \$2000 plus \$250 per acre

Outside Consultant Review:

- A. The City of Mt. Washington may from time to time elect to use the services of a private consultant in the review process for primary plats, secondary plats and plans, and site development plans, as well as significant changes or amendments to any of these. In such cases the applicant shall be required to pay additional fees for the cost of review by a private consultant. The Mt. Washington Public Works and the City Council are hereby authorized to jointly establish both a minimum fee for such review and an hourly rate for review time beyond the minimum. The minimum fee shall be set at an amount equal to three hours review time. The hourly rate shall apply to review time beyond the first three hours and shall be computed to the nearest one-half hour.
- B. Additional fees may be required to be paid to the City of Mt. Washington by the applicant. These fees will cover additional costs incurred due to unforeseen circumstances, unforeseen meetings, changes to the plans, or submittal deficiencies. Examples of such include but are not limited to: Significant changes or amendments to plans or calculations, Karst conditions, inadequate or incorrect calculations, additional meetings involving the consultants are requested by the applicant, the consultant's appearance is requested by the Mt. Washington Public Works, by the City Council, and/or at associated meetings beyond what was initially anticipated, the consultant's attendance is required at meetings with regional, state, or federal agencies or boards which were not anticipated in the earlier scope of services. In such cases the applicant shall be required to pay additional fees for the cost of review by the City of Mt. Washington and/or a private consultant. The Mt. Washington Utility and the City Council are hereby authorized to jointly establish both a minimum fee for such review and an hourly rate for review time beyond the minimum.

OFFICE USE ONLY:

Permit Fee: Class ____ \$ _____ Deposit: \$ _____ Total Paid: \$ _____ CC, Cash, Check#: _____

Initial inspection: Pass ____ Fail ____

Signature of Building Official

- 1. Plot plan with the utilities and proposed driveway/construction entrance must be submitted at time of applying for permit.
- 2. A drawing with area of proposed structure (fence, garage, addition, etc.) must accompany application.
- 3. Class 3 and 4 must have a City approval of SWPPP plan prior to applying for permit.
- 4. Utility work in any easement must have prior approval to applying for permit.
- 5. Recommend Encroachment Deposit Refund: Yes ____ No ____

Stormwater Inspector

Building Official

Plan Review Fee: Class (3 or 4) ____ Total Paid: \$ _____ CC, Cash, Check#: _____

Signature of Building Official