



# City of Mt. Washington Encroachment and Land Disturbance Application

P.O. Box 285 ~ 311 Snapp Street Mt. Washington, KY 40047

Phone: 502-538-0515 Email: [permitting@mtwky.org](mailto:permitting@mtwky.org)

## Applicant/Owner/Contractor Information:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ EMAIL: \_\_\_\_\_

Site Address: \_\_\_\_\_ LOT # \_\_\_\_\_

## Project Information:

	Site Classification (Check one)	Permit Fee
___ CLASS 1	Which shall include but not limited to minor construction activities such as: new construction of detached structures, additions, sidewalk repairs, fences, entrances, and right-of-way or easement work on a single lot.	\$75.00
___ CLASS 2	Which shall include but not limited to construction of single and multi-family homes on one lot and right-of-way/easement work up to 5 consecutive lots.	\$250.00
___ CLASS 3	Which shall include but not limited to small commercial, industrial, residential construction and development under 5 acres and right-of-way/easement work up to one quarter (.02) of a mile.	\$500.00
___ CLASS 4	Which shall include but not limited to large commercial and residential subdivision sites over 5 acres and right-of-way/easement work over one quarter (.25) of a mile.	\$1000.00

\*\*\*A Deposit of \$500.00 shall accompany each Encroachment and Land Disturbance Permit. The Deposit is fully refundable provided the entrance or other work requested in right-of-way is constructed as specified on the permit. The permit is valid for twelve (12) months (one year) from date of issuance. Failure to complete the work properly within this one year time frame shall be reason for forfeiture of the Five Hundred Dollar (\$500.00) Deposit.\*\*\*

**\*\*RETURN DEPOSIT TO:** Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Mailing address: \_\_\_\_\_

### OFFICE USE ONLY:

Permit Fee: Class \_\_\_ \$\_\_\_\_\_ Deposit: \$\_\_\_\_\_ Total Paid: \$\_\_\_\_\_ CC, Cash, Check#: \_\_\_\_\_

Initial inspection: Pass \_\_\_ Fail \_\_\_

\_\_\_\_\_  
Signature of Building Official

1. Plot plan with the utilities and proposed driveway/construction entrance must be submitted at time of applying for permit.
2. A drawing with area of proposed structure (fence, garage, addition, etc.) must accompany application.
3. Class 3 and 4 must have a City approval of SWPPP plan prior to applying for permit.
4. Utility work in any easement must have prior approval to applying for permit.
5. Recommend Encroachment Deposit Refund: Yes \_\_\_ No \_\_\_

\_\_\_\_\_  
Stormwater Inspector

\_\_\_\_\_  
Building Official